

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Tuesday, January 10, 2012 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

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**Present:** Allouez-Berndt; Bellevue-Balke, DePere-Thoresen, Howard-Farr,  
Lawrence-Little, Ledgeview-Pansier

**Also**

**Present:** Dave Vaclavik, Manager  
Gary Rosenbeck – McMahon

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The meeting was called to order by Chairman Bill Balke at 1:00 p.m.

**ROLL CALL:**

Call the roll for attendance. Roll Call as noted above.

**APPROVAL OF AGENDA:**

**Motion made by Lawrence, seconded by DePere to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:** January 9, 2011

December 9, 2011

**Motion made by Ledgeview, seconded by Lawrence to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPEARANCES:**

1. None

**COMMUNICATIONS:**

1. None

**AGENDA ITEMS:**

1. **Consideration of Task Order for General Engineering Services with McMahon, Inc:**

Mr. Rosenbeck explained that the present general engineering agreement with McMahon will expire in February. A new Task order was distributed for review which Rosenbeck indicated is similar to the previous year. An additional item related to updating of pipe line record drawings was discussed and a decision made to hold until a future time. Total of this contract is \$25,000, minus \$5,000 for the record drawings.

**Motion made by DePere, seconded by Allouez to approve Task Order #8 for General Engineering Services with McMahon, Inc. in the amount of \$20,000, with a recommendation to consider record drawing updates in the amount of \$5,000 at a future time. MOTION APPROVED UNANIMOUSLY**

**2. Water Chlorination Levels:**

Mr. Thoresen reported that he has received a complaint from a DePere citizen regarding high chlorine levels in drinking water. Discussion of this issue resulted in a directive to have Rob Michaelson of MPU provide a 12 month summary, and that each community provide chlorine averages over the last year and bring back to committee.

**3. WDNR Sanitary Survey Recommendations:**

Bill Balke informed the committee regarding a conversation with Wendy Anderson of the DNR regarding a survey of the Village of Bellevue water system. Requests included:

- To routinely exercise emergency procedures
- That private water mains be looped and that valves be checked or be on public easement.
- That cross connections be inspected on the commercial side, currently done by Hydro Design
- That meter replacements be scheduled within the recommended time frame.
- That private well inspections be done by a licensed well driller

Balke stated that per DNR standards, if arsenic testing does not meet criteria, wells will need to be abandoned. Report informational.

**4. Security Issues at Connection Stations:**

**a. Intrusion Alarms at Ledgeview:**

The Manager indicated that Ledgeview will be doing an upgrade of intrusion alarms estimated at less than \$500.

**b. Potential Use of Fiber Optic based Network IP Surveillance Cameras:**

A memo from Rob Michaelson regarding the use of IP surveillance cameras was distributed. Michaelson indicated that MPU has been happy with the performance and quality of the Panasonic IP camera for the purpose of viewing the MMS chlorinator. He stated, however, that this type of camera has limitations if used for security and surveillance. He agreed to discuss the technology further if desired.

**5. Management Activity Update:**

**a. Joint Purchasing:**

The Manager continues to research the possibility of collaborating on the joint purchasing of materials with member communities.

**b. Cooperative Metering Program:**

Coordination with communities in the Fox Valley continues. Their group has had presentations from Badger Meter and Sensus and will be moving

forward with the development of an RFP shortly. They will keep the Authority informed of their decision.

- c. **Final Water Consumption through December 2011:**  
Numbers for the calendar year 2011 were distributed showing metered vs. billed data., along with information for estimated true-up charges.

6. **Project Status Update:**

- a. **Corrosion Inspection Report:**  
Mr. Rosenbeck reported that a final report has been received and an RFP drafted.
- b. **Corrosion Protection Bid Process:**  
The proposed RFP was reviewed and will be sent out with bids due by March 1st.

**Motion made by Lawrence, seconded by Allouez to accept the proposed RFP and send to listed engineering firms.**

**MOTION UNANIMOUSLY APPROVED**

- c. **GIS:**  
Work has been completed and work is being loaded.

*(Recording Secretary excused 2:30 p.m.)*

- 7. **Operations Study Workshop #2:**  
Workshop was not completed and was rescheduled for 1 p.m. on Wednesday, January 18-2012

**OLD BUSINESS:**

- 1. None

**NEXT MEETING:**

- 1. **Agenda Items for February 7, 2012 meeting**

**Adjourn:**

**Motion made by DePere, seconded by Bellevue to adjourn at 4:00 p.m.**

**MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary