

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Tuesday, November 8, 2011 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

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**Present:** Allouez-Berndt; Bellevue-Balke, Howard-Farr, Lawrence-Little,  
Ledgeview-Pansier

**Excused:** DePere

**Also**

**Present:** Dave Vaclavik, Manager  
Don Voogt – McMahon  
Rob Michaelson, Nilkash Kothari – MPU  
Dave Selissen - Allouez

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The meeting was called to order by Chairman Craig Berndt at 1:32 p.m.

**ROLL CALL:**

Call the roll for attendance. Roll Call as noted above.

**APPROVAL OF AGENDA:**

**Motion made by Ledgeview, seconded by Lawrence to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:**

October 11, 2011

**Motion made by Lawrence, seconded by Ledgeview to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPEARANCES:**

1. **Manitowoc Public Utilities:**  
(See #1 under Agenda Items)

**COMMUNICATIONS:**

1. None

**AGENDA ITEMS:**

1. **General Discussion with Manitowoc Public Utilities representatives regarding 2011 System Operations and Administration.**

Mr. Kothari reported that a public hearing on the rate case was held on November 7<sup>th</sup>. He expects results within a few weeks and predicts results will fall within the parameters of the agreement between the CBCWA and MPU.

Kothari informed the committee that Manitowoc will have a 22% increase on the

retail side, with the CBCWA, as per contract, having a CPI wholesale increase over two years of approximately 5.4% effective January 2012. He opines that the PSC staff has concerns over how the net benefit is calculated within the present rate structure. As the rate is set for two years, Chairman Berndt suggested this issue be addressed during 2012 and put on the January agenda.

Secondly, discussion ensued regarding operational changes which have been made by DePere which have impacted monthly charges as the finished water pump station is consuming more energy on peak than previously. Rob Michaelson explained that DePere has been taking all their water between peak hours of 8 a.m. and 8 p.m., then pumping from reservoirs in off peak hours. Mr. Vaclavik indicated that originally it was thought that DePere's operational changes would show an increase of \$25,000 to \$30,000 annually, however, it is proving to be more than that. Mr. Rosenbeck is working with DePere to better balance flows which could become a larger problem during winter months.

Michaelson informed the committee of a catastrophic pump failure which occurred on September 21<sup>st</sup>. He noted it will cost approximately \$72,000 and take four to six months to repair this pump. During the interim, backup pumps will be utilized. Michaelson indicated that after its return, other pumps will undergo preventative maintenance procedures.

Geoff Farr was asked the status of water loss in Hobart and he indicated that the Village has worked with Manitowoc to reprogram the booster station which has proved successful.

2. **Management Activity Update:**

- a. **Joint Purchasing** – Mr. Vaclavik reported that he continues research on the possibility of collaborating on the joint purchase of materials by member communities. When he receives further information from primary suppliers he will report back.
- b. **Advanced Metering Systems** – The Appleton group is in the process of scheduling presentations from Badger and Sensus. Once that is complete they will move forward with the development of an RFP. The Manager will continue to coordinate with them.
- c. **Water Consumption Trends through October 2011**  
The Manager explained that changes to the CBCWA Purchase & Sales Contract between the Authority and its members is being drafted and a resolution will be brought forward as the "Fifth Amendment". This resolution will address issues of limits on Authority obligations, points of delivery and connection, backup flows and pressures, authority to supply equipment, removal of meters, and title to potable water.

3. **Project Status Update:**

- a. **Corrosion Inspection Report:**  
When final report is received, a program will be developed as part of the 2012 CIP.

- b. **GIS**  
This project is nearing completion.
- c. **Air Relief/Surge Protection Project (draft plans):**  
Final design documents for the installation of the pressure relief valves at BE-1 and LW-1, and the replacement of vacuum valves at five sites were distributed by Mr. Vooght of McMahon. Documents were reviewed by the committee and will be forwarded to the DNR. An RFQ has been submitted by invitation to five local area mechanical contractors with a December 7<sup>th</sup> opening scheduled.
- d. **System Optimization Study (please bring calendars to set date for December Workshop)**  
The final study will be discussed at a lunch meeting of the Technical Committee scheduled for December 9<sup>th</sup>.

**OLD BUSINESS:**

1. None

**NEXT MEETING:**

1. **Agenda Items for December 9 meeting (please note Friday meeting date):**
  - Election of Chairman and Vice Chairman
  - Engineering Services Contract

**Adjourn:**

**Motion made by Ledgerview and seconded by Lawrence to adjourn at 2:50 p.m.**

**MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel,  
Recording Secretary