

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, November 14, 2017 at the Municipal Service Building Conference Room – 925 6<sup>th</sup> Street, DePere, WI

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Present: Allouez-Berndt, Bellevue-Geiger, DePere-Thoresen,  
Lawrence-Minton, Ledgeview-Tenor  
Excused: Howard  
Also Present: David Betts – Bellevue  
Dave Vaclavik-Manager  
Don Voogt – McMahon, Inc.

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The November 14, 2017 Central Brown County Water Authority-Technical Committee was called to order at 1:30 p.m. by Chairman Scott Thoresen.

**Roll Call**

Call the Roll for Attendance. Roll Call taken as recorded above.

**Approval of the Agenda**

**Motion made by Ledgeview, seconded by Allouez to approve the agenda.**  
**MOTION UNANIMOUSLY APPROVED**

**Approval of Minutes**

October 10, 2017

**Motion made by Allouez, seconded by Lawrence to approve the minutes of October 10, 2017 as presented.**

**MOTION UNANIMOUSLY APPROVED**

**Appearances** - None

**Communications** – None

**Agenda Items:**

1. **Review of 48” Pipeline Repair Part Specifications:**  
The Manager indicated that members of the Committee were provided information for this item from McMahon related to an emergency repair kit for the 48” pipeline.

Questions and discussion by the committee related to storage, how the kit will address the issue and the process involved, along with what will happen to the warranty and the product if it is not used for several years. Other concerns are with pressure and other potential catastrophic events. The Manager emphasized that if the valve goes down there is no water. This purchase would act as an insurance policy.

Mr. Berndt opined that moving forward with the purchase of 48" pipe repair materials is the prudent action to take. A suggestion was also made to identify valves that may need future repair and come up with a maintenance plan in an attempt to prevent failure.

The Manager explained that a capital project could be delayed until 2020. The Authority does have a \$2 million fund set aside for capital projects. It was suggested to move ahead with a request for a possible scope with McMahon.

No Action taken (see item 2)

2. **Proposal from McMahon, Inc. for Engineering Services related to 48" Pipe Repair Material Acquisition:**

The above discussion resulted in a recommendation to accept the proposal from McMahon for engineering services related to 48" pipe repair material acquisition as the proposal from CDM Smith was deemed to be excessively costly (\$41,230, and, therefore, rejected by the Board on the advice of the Technical Committee at the last Board meeting.

The proposal from McMahon, Inc. is significantly lower at a cost not to exceed \$18,000. In addition to the services related to the purchase of repair items, the Technical Committee requested a proposal from McMahon for services related to the selection of a test section of pipeline, replacement of a valve, and internal inspection. The section selection would be directed toward an area of greatest concern yet to be determined.

**Motion made by Allouez, seconded by Ledgeview to approve an amount not to exceed \$18,000 and request proposal to develop a plan to install for future capital budget.**

**MOTION UNANIMOUSLY APPROVED**

3. **Automatic Chlorine System Shutoff Modifications:**

Mr. Voogt explained that the current chlorine systems were constructed under an old code and do not include automatic shutoff systems. Any modifications will require upgrading. Since this impacts all stations, the

- Committee will be investigating the possibility of a joint project to be run through the Water Authority.  
No action. McMahon to have proposal for next meeting.
4. **PLC Upgrading and Programming:**  
Mr. Vaclavik explained that at a recent meeting with Mr. Rosenbeck, it was suggested that the Authority consider PLC Upgrading and Programming.  
No action. McMahon to have proposal for next meeting.
  5. **Hobart Pumping Station Bypass:**  
Mr. Voogt announced that he has heard from the DNR who have indicated that the Hobart pumping station bypass is under review.  
No Action.
  6. **CBCWA Master Plan/Member Interconnections:**  
Information was provided to members previously by Mr. Rosenbeck who asked for comments. After review, he will report back.  
No Action.
  7. **Green Bay Water Emergency Service Connection Study Status:**  
A preliminary report has been received from AECOM followed by a subsequent conference call. Additional information has been requested with a final report expected before year end. The Manager indicated he was encouraged by the draft report.  
No Action.
  8. **Water Sales Report through October:**  
Sales continue to be approximately 1% down from last year, however 120 million gallons under the take or pay agreement.  
No Action.
  9. **Cityworks Demo**  
The Manager reported that Green Bay Water hosted a meeting on November 2<sup>nd</sup> to review Cityworks and its applications with members and other area communities. Due to conflict with the State APWA meeting, a number of our members did not attend. It is planned to arrange a follow-up meeting at a future Technical Committee meeting.  
No Action.

**Old Business:**

The Manager announced that a letter has been received regarding the MPU contract. Discussion in closed session will be held at the next Board meeting the end of December. Both Attorney Kobza and Christine McMaster of Trilogy Consulting will be in attendance.

**Next Meeting:**

1. **Agenda Items for next meeting to be held on  
FRIDAY, December 8, 2017 @ 1:30 p.m.**

**Motion made by Allouez, seconded by Lawrence to adjourn at 3:05 p.m.  
MOTION UNANIMOUSLY APPROVED**

Respectfully submitted,

Rae G. Knippel  
Transcription