

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority** was held on Wednesday, October 25, 2017 at the DePere City Hall, 2nd Floor Riverview Conference Room, 335 South Broadway, DePere, WI

Present: Allouez-Berndt, Bellevue-Betts, De Pere-Delo,
Howard-Farr, Lawrence-Trembl, Ledgeview-Burdette
Also Present: Dave Vaclavik-Manager
Don Voogt – McMahon Inc.

The meeting was called to order by President Sarah Burdette at 3:00 p.m.

Roll Call:

Call the Roll for Attendance. Roll Call was taken as recorded above.

Approval of the Agenda:

Approve Agenda

Motion made by Lawrence, seconded by Howard to approve the agenda.

MOTION UNANIMOUSLY APPROVED

Approval of Minutes:

Approve Minutes: September 27, 2017

Motion made by Lawrence, seconded by Allouez to approve the minutes.

MOTION UNANIMOUSLY APPROVED

Public Comment: None Scheduled

Appearances: None

Administrative Actions and Reports:

1, **Financial Reports:**

Motion made by Lawrence, second by Howard to approve.

MOTION UNANIMOUSLY APPROVED

2. **Pay Authorizations:**

Motion made by Lawrence, seconded by Allouez to approve.

MOTION UNANIMOUSLY APPROVED

Technical Committee Recommendations:

1. **Recommend Rejection of Proposal from CDM Smith for Engineering Services related to 48” Pipe Repair Material Acquisition.**

The Manager reported that the Technical Committee reviewed the CDM Smith proposal and recommended denial deeming it to be excessively costly (\$41,230). They have requested that McMahon review the specifications and provide a proposal to be considered at the next Technical Committee meeting.

Motion made by Allouez, seconded by Howard to accept the recommendation of the Technical Committee to reject the proposal from CDM Smith for Engineering Services related to the 48” pipe repair material acquisition and request a review of the specifications and a quote from McMahon, Inc. MOTION UNANIMOUSLY APPROVED

2. **Approve Proposal from Hipke Electric in the amount of \$1,200 to install new outlets at three meter stations.**

The Technical Committee recommended approval of the Hipke proposal in the amount of \$1,200 for installation of new outlets at three meter stations. Mr. Voogt explained that new outlets will separate circuits for the upsized dehumidifiers provided as part of the connection station maintenance project.

Motion made by Howard, seconded by Allouez to accept the recommendation of the Technical Committee to approve the Proposal from Hipke Electric in the amount of \$1,200 to install new outlets at three meter stations. MOTION UNANIMOUSLY APPROVED

Project Update and Status Reports:

1. **Engineer’s Report:**

Mr. Voogt highlighted the following engineering activities during the last reporting period:

- 1, Hipke Electric Proposal – see above
2. Maintenance project has been dealing with painting issues related to condensation but is nearing completion. A small retainage is being held until it is finished.
3. Plans and specifications have been submitted to the DNR in regard to control valves at the Howard Booster/Metering Station. After DNR approval, bids will be advertised.

Mr. Trembl asked for an update on the SCADA disconnection at the Lawrence site which had been referred to Mr. Rosenbeck. The Manager agreed to follow-up.

2. **Manager’s Report:**

Manager Vaclavik highlighted the following activities during the last reporting period:

- **Cityworks Presentation** – Green Bay Water has arranged a meeting on November 2 to review Cityworks and its applications with members and other area communities. As this will occur in the middle of the Wisconsin APWA,

the Manager has suggested that the presentation be taped on CD's and sent out to those who may be interested.

- **Debt Service** – Debt Service of \$6,069,548 was wire transferred to arrive on October 26th with a due date of November 1st. Principal paid on the 2014 refunding bonds was \$3.39 million. Total remaining debt including the clean water fund loan is approximately \$109.7 million.
- **Water Consumption** – Numbers continue to be less than projected. Meetings are scheduled for November 30 and December 1 in Ledgerview. Individuals from Madison will be in attendance in addition to MPU and the CBCWA. Tentative time 10 a.m.
- **Strategic Planning** – Planning sessions are ongoing with remaining sessions scheduled for October 30 and November 13.

Old Business: None

New Business: - None

Next Meeting:

Suggested Agenda Items for next meeting on November 29, 2017.
(NOTE: 5th Wednesday)

Adjourn:

**Motion made by Bellevue, seconded by Allouez to adjourn at 3:17 p.m.
MOTION UNANIMOUSLY APPROVED**

Respectfully submitted,

Rae G. Knippel
Transcription