

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, April 10, 2018 at the Howard Public Works Facility Conference Room – 1336 Cornell Road, Howard, Wisconsin

Present: Bellevue-Betts/Geiger, DePere-Thoresen, Howard-Farr,
Lawrence-Minton, Ledgeview-Dave Strelcheck/Tenor
Excused: Allouez
Also Present: Dave Vaclavik-Manager
Don Voogt – McMahan, Inc.

The April 10, 2018 Central Brown County Water Authority-Technical Committee Meeting was called to order at 2:30 p.m. by Chairman Geoff Farr.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made by DePere, seconded by Lawrence to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes

March 13, 2018

Motion made by Ledgeview, seconded by Howard to approve the minutes.
MOTION UNANIMOUSLY APPROVED

Appearances - None

Communications – None

Agenda Items:

1. **Meeting Room/Video Conferencing:**

The Manager asked if any member community had the ability to provide video conference for the purpose of making Gary Rosenbeck of McMahan, Inc. part of the meeting discussion. There would also be the need to documents. He noted that Ledgeview will be to provide this service in the next couple of months. Possibilities were discussed and several members agreed to report back with options.

2. **Manager Schedule and Access:**
Manager Vaclavik reported that the Board has approved modifications to his contract effective the end of April. After that time he will be working several days from home with actual termination the 13th of July. When a replacement is hired, he will be available to work with him relative to software, etc. A direct line has been provided by Bellevue along with a cell phone to contact him.

3. **Green Bay Water Emergency Service Connection Study:**
The Manager reported that he has had contact with Gary Rosenbeck relative to this matter including discussion of the Green Bay capital asset plan, strategic plan, etc. There was additional discussion relative to the Green Bay pressure system.

4. **Project Status Updates**
 - a. **Manager Search**
Vaclavik reported that the Novak Consulting Firm will be attending the April Board meeting with an update on a Manager replacement.

 - b. **Collaboration/Consolidation RFQ**
There have been two responses to the RFQ. Questions have been compiled with interviews scheduled for April 25th. There will be eight persons involved in the selection process, both from the Central Brown County Water Authority and from the Green Bay Water Authority. The initial part will be data collection with the goal to conduct a service analysis.

 - c. **Automatic Chlorine System Shutoff**
Don Voogt of McMahan reported that he has plans compiled which he plans to present to the DNR within the next week.

 - d. **48" Valve and Installation Material Acquisition:**
Mr. Voogt stated that drawings which were developed require modification as they were for installation. Secondly, he visited the Village of Allouez to review their storage. Voogt indicated that he liked what they have to offer opining this is a good option. He sees no advantage to storing in Manitowoc.

5. **Water Sales Report through February 2018:**
The Manager reported it appears the Authority has recovered from their period of low sales. Various members reported on their leak status.

Old Business: None

The Manager reported that he and President Burdette will be meeting with Manitowoc Public Utilities and Trilogy on May 26th at Attorney Kobza's office in Madison. The purpose is to discuss contract negotiations.

Next Meeting:

1. **Agenda Items for the May 8, 2018 Meeting:**

Motion made by DePere, seconded by Lawrence to adjourn at 2:22 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,

Rae G. Knippel
Transcription