

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Tuesday, March 13, 2018 at the Howard Public Works Facility Conference Room – 1336 Cornell Road, Howard, Wisconsin

Present: Allouez-Berndt, Bellevue-Betts/Geiger, DePere-Thoresen,
Howard-Farr, Lawrence-Minton, Ledgeview-Pansier/Tenor
Also Present: Dave Vaclavik-Manager
Gary Rosenbeck/Don Voogt – McMahan, Inc.

The March 13, 2018 Central Brown County Water Authority-Technical Committee Meeting was called to order at 2:30 p.m. by Chairman Geoff Farr.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made by Allouez, seconded by DePere to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes

February 13, 2018

Motion made by Allouez, seconded by Ledgeview to approve the minutes.
MOTION UNANIMOUSLY APPROVED

Appearances - None

Communications – None

Agenda Items:

1. **Green Bay Water Emergency Service Connection Study:**
The Manager referred to the Water Emergency Connection Study which has been provided to committee members. In summary, the Manager reported the following:
 - At this time, Green Bay has the capacity to deal with current needs, however, do not have capacity for 2035 projections. They have also experienced a downturn in sales but are forecasting long term growth.
 - The analysis distinguishes between reliable and rated capacity. Reliable capacity is generally lower and will be a discussion issue.

- The analysis recommends 6.3 miles of 36" pipeline to be added to their system to accommodate future needs assuming CBCWA connection. They are projecting three additional connections.
- Addressed what can be done about Howard and the option to provide a connection to their low pressure zone.

The Manager indicated that discussion with Nancy Quirk, Green Bay Water Utility Manager, resulted in the conclusion that as long as both entities benefit, there is potential to move forward. We hope to determine what Green Bay needs to do for their own system and how the Authority might piggyback on those plans to reduce costs. We need to identify what benefit the Authority can provide to GBWU, any operational issues, future connection points, max day needs, etc.

2. **Project Status Updates**

a. **Manager Search**

Vaclavik reported that the Manager position has been re-advertised through a consulting group in Cincinnati who has taken over the recruitment process. The position will be held open until it is filled. It is being advertised as full-time with benefits. The estimated start date is mid-June with a salary range of \$85,000 - \$105,000. Vaclavik stated he plans to leave Wisconsin near the end of July.

b. **Collaboration/Consolidation RFQ**

The Manager reported that the RFQ has been published and issued. It has been sent to 8 organizations including engineering, managing, and consulting groups including AECOM, CH2M Hill, Jacobs, and a few others. He expects 3 to 4 responses.

c. **Automatic Chlorine System Shutoff**

Don Voogt of McMahon reported that the Engineering Agreement has been approved. He presented a handout clarifying if there are members who want the shutoffs in their facilities and how many.

d. **48" Valve and Installation Material Acquisition:**

Voogt stated he has been working on plans for the valve material acquisition, noting there has not been a decision made regarding storage. Mr. Berndt indicated there may be a possibility in Allouez if storage at MPU does not work out.

3. **Water Sales Report through February 2018:**

The Manager reported sales are slightly up most likely due to extra days in January.

Mr. Thoresen referred to the report on billed vs. actual usage, asking how these numbers relate to rebates. The Manager explained that the bond

rating was recently reduced. The Board has discussed this and have indicated there may have to be consideration of whether the rebate process will continue. Vaclavik stated it will depend on discussions with the auditor in April.

Old Business: None

Other Discussion:

Gary Rosenbeck distributed a handout, addressing work items that McMahon is working on, i.e.:

- Relationship with the task force.
- Responsibility with regard to the Howard Booster Pump Station
- Modifications with MPU related to the SCADA System
- Supporting the Authority in discussions with Green Bay in addition to the Howard Booster Pump Station.
- Control system contract at MPU with regard to operations at the finished water pump stations which has been on hold.
- 8" gas main along Country R in conflict with the Authority water main.
- 48" valve project which falls under the McMahon general engineering services contract
- Shutoff system
- Pressure testing of the 48" pipeline before extended warranty expires.
- HVAC System

Mr. Rosenbeck asked whether it would be beneficial to have him tied in through audio/video conferencing when he is not in the area, along with the Manager after he retires and before a replacement is hired. At this time not all members have this ability.

Scott Thoresen – Brought forward information related to chlorine usage.

Next Meeting:

1. **Agenda Items for the April 10, 2018 Meeting:**

Motion made by Ledgeview, seconded by Allouez to adjourn at 3:50 p.m.

MOTION UNANIMOUSLY APPROVED

Respectfully submitted,

Rae G. Knippel
Transcription