

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority – Technical Committee** was held on Friday, January 16, 2018 at the Howard Public Works Facility Conference Room – 1336 Cornell Road, Howard, Wisconsin

Present: Allouez-Berndt/Mike Mahlock, Bellevue-Betts,
DePere-Thoresen, Howard-Farr, Lawrence, Minton,
Ledgeview-Tenor
Also Present: Dave Vaclavik-Manager
Don Voogt – McMahan, Inc.

The January 16, 2018 Central Brown County Water Authority-Technical Committee Meeting was called to order at 1:30 p.m. by Chairman Geoff Farr.

Roll Call

Call the Roll for Attendance. Roll Call taken as recorded above.

Approval of the Agenda

Motion made by DePere, seconded by Ledgeview to approve the agenda.
MOTION UNANIMOUSLY APPROVED

Approval of Minutes

December 8, 2017

Motion made by Allouez, seconded by Lawrence to approve the minutes as presented. **MOTION UNANIMOUSLY APPROVED**

Appearances - None

Communications – None

Agenda Items:

- 1, **Automatic Chlorine System Shutoff Modifications at the Connection Stations and Member Facilities:**

The Manager reported that the current chlorine systems were constructed under an old code and do not include automatic shutoff systems. Any modifications will require upgrading. Since this impacts all stations, the Technical Committee is investigating the possibility of a joint project to be

run through the Water Authority. As members have chlorine systems not a part of the CBCWA system, there was discussion by the committee about expanding the project and allowing members to participate in a unified bid process.

There were questions asked regarding those communities using wells resulting in the suggestion that those facilities not used on a regular basis not hook up their regulator. Mr. Voogt noted that if any upgrades are done, modifications will be required. When asked if there are other specified requirements, Mr. Voogt indicated that it is a battery operated system.

When asked how the project would be budgeted, the Manager suggested that the acquisition and installation of automatic shut-off valves for the chlorination systems at each connection station be bid, allowing members to include additional sites as needed in their respective systems at their cost.

The Manager further noted that the Department of Natural Resources now requires the installation of automatic shut-off valves for all new chlorination system installations in conjunction with any significant modifications or repairs. These systems increase worker safety and are being encouraged by the DNR for systems like that of the CBCWA that were built under previous standards. He noted that in the future they will be required.

Motion made by DePere, seconded by Howard to recommend that the Authority get bids for the installation of Automatic Chlorine System Shutoff Modifications at the Connection Stations and that members be allowed to add additional facilities at their own cost.
MOTION UNANIMOUSLY APPROVED

2. **Preferred Controls Quotation for PLC Upgrading and Programming – Revised:**

The Manager stated that at the last meeting a motion was made to accept the proposal from Preferred Controls related to PLC upgrading and programming in the amount of \$76,740, subject to attorney review. Attorney Counsel has recommended the Authority hold off at this time due to pending discussions with MPU.

3. **Cla-Valve Maintenance Collaboration:**

A recommendation was previously made that the Authority investigate a joint contract for cla valve maintenance collaboration. Chairman Farr suggested that each member create an inventory of the valves at their various locations that would be involved. This matter will be discussed at a future meeting.

4. **Project Status Updates:**

- a. **Manager Search**
At this time the Manager position has been advertised in State magazines resulting in approximately 30 applicants. The position has been advertised as full time with consideration given to shorter schedules if appropriate.
 - b. **Collaboration/Consolidation RFQ**
The Manager reported that he has been working with Nancy Quirk on an RFQ document. This is a request for qualifications, not a request for proposals. The intent is to negotiate a scope of services and price with the firm deemed most qualified. If there is no agreement, the Board may choose to work with another proposer until a satisfactory agreement is reached.
 - c. **Green Bay Water Emergency Service Connection Study Status:**
The Manager reported that a preliminary report has been received from AECOM and a subsequent conference call held. Additional information has been requested and a final report expected soon.
 - d. **Hobart Pumping Station Bypass:**
Deferred until matters worked out with MPU. Design has been completed.
 - e. **CBCWA Master Plan/Member Interconnections:**
The Manager indicated that further discussion on this item is awaiting further information from Green Bay.
 - f. **48" Valve and Installation Material Acquisition:**
Although approved by the Technical Committee to approve the McMahon proposal to determine the most appropriate location for implementation of an emergency repair procedure on the 48" pipeline, the Board at its 12-20-17 meeting voted to deny until more information is received with regard to the benefits, cost, and liability.
5. **Water Sales Report through December:**
The Manger distributed a draft report highlighting the shortage of water sales which will effect year-end billing and take or pay issues. The Manager reported that an invoice has been received from MPU in the amount of \$94,291.23 representing an amount owed under the terms of the contract. This amount is being held in reserve based on advice from attorney counsel. Apparently, he stated, the take or pay was included in the PSC approved rate tariff and, therefore, may not be an authorized charge in spite of being in the contractual agreement. A finalized report will be submitted to the Board at their next meeting.

Old Business:

1. None

Next Meeting:

1. **Agenda Items for the February 13, 2018 Meeting:**

**Motion made by DePere, seconded by Ledgeview to adjourn at 2:25 p.m.
MOTION UNANIMOUSLY APPROVED**

Respectfully submitted,

Rae G. Knippel
Transcription